



How To Mark Attendance For Your Fellowship D-Group

1. After your D-Group meets, an email is sent to the primary contact for your D-Group (the one who receives the emails when someone inquires about your D-Group). This email usually arrives about 8 hours after your D-Group is scheduled to meet.
2. Click the link in the email to go to the Group Life Page (See Screenshot Page 2 below)
3. Log in with your MyFellowship account (Page 3)
4. This opens the attendance section of the Group Life page (Page 4)
5. Check each person who was present (page 5)
 - a. **Leave absent people unchecked**
6. Click “Mark Attendance” (page 6)
7. Close the browser; you’re done!



Church Administrator <hostmaster@fellowshipar.com>

Monday, August 15, 2022 at 2:09 AM

To: Cameron Magby



Reminder: Group Attendance

Dear Cameron,

Please post attendance for your group. Each event below reflects an event where attendance for your group has not yet been posted.

Attendance Needed For:

[Cameron & Jenn Magby @ Cameron & Jenn Magby Meeting 08/14/2022]

This Email was sent to you by [Fellowship Bible Church]. You may need to allow your email client to display images for this email to display correctly. For more information please visit [[Church_Url]].



Sign In

Don't have an account? [Sign up >](#)

Email, Mobile Phone or Username*

|email@example.com

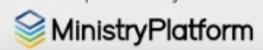
Password*

Keep me logged in

[Forgot password?](#)

Sign In

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My Privacy



👤 Cameron & Jenn Magby

- Info
- Participants
- Sign-ups
- Activities
- Attendance**

Events Cameron & Jenn Magby Meeting, 02/20/2024 - 05:30 PM ▾

+ Add Participant

Mark Attendance

More ▾

Detailed Attendance

Attendees 0
 Guests
 Total 0

<input type="checkbox"/>	First ^ Last	RSVP	Status	Notes
<input type="checkbox"/>	AM Ashley Mctyre <i>D-Group Member</i>	--	--	Type notes here...
<input type="checkbox"/>	CM Cameron Magby <i>D-Group Leader</i>	--	--	Type notes here...
<input type="checkbox"/>	 Cody Calhoun <i>D-Group Elder</i>	--	--	Type notes here...



👤 Cameron & Jenn Magby

- Info
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Events Cameron & Jenn Magby Meeting, 02/20/2024 - 05:30 PM ▾

+ Add Participant

Mark Attendance 4

More ▾

Detailed Attendance

Attendees 4
Guests - 0 +
Total 4

<input type="checkbox"/>	First ^ Last	RSVP	Status	Notes
<input checked="" type="checkbox"/>	Ashley Mctyre AM <i>D-Group Member</i>	--	--	Type notes here...
<input type="checkbox"/>	Cameron Magby CM <i>D-Group Leader</i>	--	--	Type notes here...

Present

Absent



Cameron & Jenn Magby

- Info
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Events Cameron & Jenn Magby Meeting, 02/20/2024 - 05:30 PM

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Detailed Attendance

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<input type="checkbox"/>	Cody Calhoun <i>D-Group Elder</i>	--	--	Type notes here...